

**Regular Meeting of the Finance Committee  
Held in the Conference Room at City Hall  
Thursday, July 7, 2016**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

**ROLL CALL**

The meeting convened at 8:04 a.m. with Chairman Grant presiding and Councilors Henderson, Denny and Perry present.

Staff present: Janice Self, Monica Garcia, DeAnna Phillips, Jonathan Phillips, Anna Aragon and Bill Morris.

Guests present: Larry Connolly, Juliana Halvorson, Tom Blake, Molly Boyles, Paula Grieves, Jared Hembree, Calder Ezzell and Jamie Boling.

**APPROVAL OF AGENDA and MINUTES**

Councilor Perry moved to approve the July 7, 2016 Finance Committee Meeting agenda and the Finance Committee meeting minutes from June 2, 2016. Councilor Denny was the second. A voice vote was unanimous and the motion passed.

**NON-ACTION ITEMS**

Informational Reports: Ms. Garcia and committee members discussed the reports. New lines were added to the revenue reports to complete the gap between total revenue dollars verses line items reported. Line items added are:

- Other
- Transfers TO
- Transfers FROM

These lines were added to all the revenue reports to include; General Fund, Water Fund, Sanitation Fund and the Airport Fund.

**ACTION ITEMS**

Lodger's Tax Funding Request – Eastern New Mexico State Fair: Mrs. Phillips discussed the Eastern New Mexico State Fair Lodger's Tax request stating that the Occupancy Tax Board recommends funding in the amount of up to \$44,250 on a reimbursement basis at 100% of eligible expenses. The event is scheduled for October 3-8, 2016 at the Eastern New Mexico State Fair Grounds. Jared Hembree and Calder Ezzell were present and available for any questions concerning the Eastern New Mexico State Fair. Councilor Perry moved to approve and send to the consent agenda the Lodger's Tax funding request – Eastern New Mexico State Fair in the amount of \$44,250 and up to \$11,000 for Public Safety overtime. Councilor Denny was the second. A voice vote was unanimous and the motion passed.

Lodger's Tax Funding Request – 11<sup>th</sup> Annual Roswell Jazz Festival: Mrs. Phillips discussed the 11<sup>th</sup> Annual Roswell Jazz Festival Lodger's Tax funding request stating that the Occupancy Tax Board recommended funding in the amount of \$5,000 on a reimbursement basis at 50% of eligible expenses. Paula Grieves and Jamie Boling were present and available for any questions concerning the Jazz Festival. Councilor Henderson moved to approve and send to the consent agenda the Lodger's Tax funding request – 11<sup>th</sup> Annual Roswell Jazz Festival. Councilor Perry was the second. A voice vote was unanimous and the motion passed.

MainStreet Roswell – Scope of Services Agreement: Mr. Morris discussed the Scope of Services Agreement for MainStreet Roswell. The Scope of Services Agreement will provide funding to MainStreet Roswell in the amount of \$40,000 in exchange for MainStreet Roswell complying with the expectations shown in the agreement. Mrs. Boyles from MainStreet Roswell thanked staff for working with them on changes that were made to the agreement. Councilor Perry moved to send to full City Council the MainStreet Roswell – Scope of Services Agreement. Councilor Denny was the second. A voice vote was unanimous and the motion passed.

Resolution No. 16-46 – Authorizing the filing of an application to New Mexico Department of Transportation for funding assistance for Pecos Trails: Ms. Garcia discussed Resolution 16-46. The New Mexico Department of Transportation has been funding the City for the past 23 years, with matching funds for operation of the Pecos Trails Transit System. Mrs. Aragon was present and available for any questions concerning the Pecos Trails Transit. Councilor Perry moved to send to full City Council Resolution No. 16-46 – Authorizing the filing of an application to New Mexico Department of Transportation for funding assistance for Pecos Trails. Councilor Henderson was the second. A voice vote was unanimous and the motion passed.

### **PUBLIC PARTICIPATION**

Larry Connolly stated he had not seen published anywhere that shows the directors and all other members of MainStreet Roswell. Mrs. Boyles stated that the MainStreet Roswell website will be updated and will have a listing of all board members, their titles and email links.

### **ADJOURN**

The meeting adjourned at 8:42 a.m.